Transport Roads & Maritime Services

Application for Conditional Registration

All applicants must complete the Customer details section.

Attachments

IMPORTANT INFORMATION

- Conditionally registered vehicles can only be registered in the name of a person or a corporation.
- Only the vehicle assigned with a Conditional Registration Vehicle Sheet may be registered under the Conditional Registration Scheme. For a full list of vehicle types, go to *rms.nsw.gov.au*
- A Street Rod Declaration (Form 1309) and an inspection report is required for Street Rods.
- A Historic Vehicle Declaration (Form 1259) is required for Historic Vehicles.
- A Rally Vehicle Declaration (Form 1705) is required for Rally Vehicles.
- A Vehicle Suitable for Safe Use Declaration (Form 1245) is required for items of plant and all other vehicles not mentioned.

Check the back page for a guide to applying to register a vehicle.

1 Is the vehicle to be registered in the name of:

a person ☐

a corporation ☐ ▶ ***now go to 3***

2 Customer details

If you are sending someone else to apply for a conditional registration in your name you must also complete the Representative Authority on page 4 of this form. However, if you are not already recorded on the Roads and Maritime Services computer system, you must attend a registry or Service NSW centre in person and provide Proof of Identity.

NSW Driver licence/Customer number

Surname

Given names

Residential address

State Postcode

Mailing address

State Postcode

Please provide your email address if you would like to register for an online service account, go to *service.nsw.gov.au/online-services* for more information.

Email address

Please provide a mobile number if you would like to receive communications from Roads and Maritime this way.

Mobile number

Date of birth

day / month / year

Sex

male ☐ female ☐

ABN *(if applicable)*

now go to 5

3 Corporation details

If the vehicle is being registered in the name of a corporation, the Representative's Authority must be filled in. For a company, the Director or an authorised delegate must complete and sign the Representative's section. In the case of an incorporated association, it is the public officer who must sign. In all cases, the authorised representative must provide proof of their identity.

Customer number *(if issued)*

Name

Business address

State Postcode

Mailing address

State Postcode

ABN *(if applicable)*

ACN, ARBN or other *(Evidence of incorporation required see page 4)*

4 Was the vehicle last registered in NSW?

no ☐

yes ☐

Last registration number *(if known)*

(if possible present a previous Certificate of Registration with this form)

5 Acquisition details *(present a receipt with this application)*

Date of acquisition

day / month / year

6 Vehicle's garage address
(*where the vehicle will most often be kept)*

State Postcode

7 What registration term do you require?

- ☐ Annual
- ☐ 3 months
- ☐ Date required day / month / year

(up to 12 months)

8 Type of Vehicle

Only the vehicle assigned with a Conditional Registration Vehicle Sheet may be registered under the Conditional Registration Scheme. For a full list of vehicle types, go to *rms.nsw.gov.au*

Vehicle type
(as displayed on the Conditional Registration Vehicle Sheet)

CTP Class

SVEH

- ☐ Historic vehicle - car, truck, bus, motor cycle and plant *(Historic Vehicle Declaration required. See form 1259)*
- ☐ Street Rod *(Street Rod Declaration required. See form 1309)*
- ☐ Rally Vehicle *(Rally Vehicle Declaration required. See form 1705)*
- ☐ Purpose built vehicle - golf buggy and vehicles of a similar type
- ☐ Lawn Mower - over 250 kgs

FARM

(Complete the Declaration for Eligibility for a Registration Concession. See form 1193)

- ☐ 2-3 wheel agricultural bike operated for farming purposes
- ☐ All Terrain Vehicle operated for farming purposes
- ☐ Plant operated for farming purposes

MVEH

- ☐ All Terrain Vehicle
- ☐ Oversnow vehicle (skidoo, snow plough, snow groomer)

RECG

- ☐ Recreational 2 or 3 wheel motor cycles with engine capacity greater than 300ml used on Stockton Beach Recreation Vehicle Area
- ☐ 'Quad bike' type All Terrain Vehicle used on Stockton Beach Recreation Vehicle Area ***(Excludes dune buggy and ultra-light utility vehicles)***

RECM

- ☐ Recreational 2 or 3 wheel motor cycles with engine capacity 101 - 300ml used on Stockton Beach Recreation Vehicle Area

RECL

- ☐ Recreational 2 or 3 wheel motor cycles with engine capacity less than 100ml used on Stockton Beach Recreation Vehicle Area

PLNT

- ☐ Items of plant not operated on a farm

TRLR

- ☐ Historic trailer *(Historic Vehicle Declaration required. See form 1259)*
- ☐ Oversnow trailer
- ☐ Trackless train carriages

9 Where will the vehicle be operated?

10 Do you wish to apply for a pensioner concession?
(you cannot receive a concession on more than one vehicle)

no ☐

yes ☐ *Pensioner eligibility must be verified electronically with Centrelink.*

11 Privacy Statement and Declaration

Please read carefully before you sign.
If you do not tell the truth you can be prosecuted.

Roads and Maritime is collecting your personal information for conditional registration of your vehicle and may retain and use it for driver licensing, motor vehicle and road transport or safety purposes.

You are required to provide your personal information under road transport legislation and we may refuse your application if you do not provide it.

We may disclose your personal information to other driver licensing and vehicle registration agencies, to assess your application or verify the information you provide, for inquiries about motor accidents, to confirm any compulsory third party (bodily injury) insurance is current, to anyone proposing to acquire an interest in your vehicle and in respect of inquiries relating to stolen or abandoned vehicles.

Otherwise we will not disclose your personal information without your consent unless authorised by law.

Your personal information will be held by us at 101 Miller Street, North Sydney NSW 2060 and you can contact RMS to request to access or correct it.

You declare that the information on this form is true and complete.

Under road transport legislation, it is an offence to attempt to register or renew the registration of a vehicle by a false statement or any misrepresentation or other dishonest means.

Signature

Date

day / month / year

Vehicle identification

VIN or chassis/frame or serial number

Engine number

Make

Model year

Model *(in full - name, letters and/or numbers, variant)*

Body shape

Number of seats

Vehicle Identified by:

Name *(please print)*

Signature

Examiner's number *(if applicable)*

Dealers, registries, service centres and agencies use only

Proof of identity record

Person

Stand-alone or primary proof

Document number

Secondary proof *(if necessary)*

Corporation organisation

ACN or ARBN verified from: *(specify document)*

Proof of garage address

Declaration of Eligibility for a Registration Concession (for primary producers) sighted

☐

Street Rod or Historic Vehicle Declaration sighted

☐

Name of Club

Rally Vehicle Declaration sighted

☐

Vehicle type
(as displayed on the Conditional Registration Vehicle Sheet)

Conditions

Record any condition codes including area where the vehicle may be used

Inspection report details

Inspection report number

AIS number

Club Authorisation ☐

Customer Declaration ☐

Proof of registration entitlement (PORE)

Proof of source - *receipt, bill of sale, consignment note etc.*

Proof of previous registration

Plate issue

Plate number

Date required

day / month

Label number

Date plate and label issued

day / month / year

Verified by:

Signature

Name

Customer service representative number or dealer number, or agency name

Office use: dealers and agencies

Give details of the charges calculated for the vehicle:

Fee	
CTP Insurance Premium	
TOTAL *(includes GST if any)*	

Applying to Conditionally register a vehicle

Vehicle Registration

You must go to the registry or Service NSW centre. You may send someone else to register the vehicle in your name, but you must fill in the Representative's Authority on this page. Whoever goes to the registry or service centre must take:

- Proof of identity
- Evidence of vehicle suitable for safe use
- Proof of registration entitlement (eg an original receipt for the vehicle, which clearly shows your name, the seller's name, address and signature, the VIN or Chassis/frame or serial number and the date of acquisition)
- Evidence of concession eligibility (if applicable)

If the vehicle has been registered before you must also bring:

- Evidence of the vehicle's previous registration
- The old number plates or declaration.

Proof of Identity (POI)

When you attend the registry, you need to show proof of identity (POI). You can use your current Roads and Maritime issued NSW driver photo licence or one which expired within the last 2 years.

A brochure listing other acceptable POI documents is available from registries, by calling the Contact Centre on 13 22 13 or by visiting the website at *rms.nsw.gov.au*

Hearing or speech impaired? Call us on the National Relay Service: TTY users phone 13 36 77 then ask for 13 22 13. Speak and Listen users phone 1300 555 727 then ask for 13 22 13. Your POI documents must be originals and must include your signature and your residential address.

Corporations are required to provide evidence of incorporation. This can be any one of the following:

- Certificate of Registration with Australian Company Number (ACN);
- A current Extract of the Company, with ACN;
- Certificate of Registration on Change of Name with ACN;
- A printed extract from the Australian Securities Investment Commission (ASIC) website with ACN;
- Certificate of Incorporation issued by the NSW Office of Fair Trading;
- Certificate of Registration of a Foreign Company, with Australian Registered Body Number (ARBN) for companies incorporated overseas.

  Government authorities or organisations incorporated under legislation must provide on letterhead the name of the Act under which they are incorporated.

Registration Term

You may register your vehicle for 3 months, 12 months or until an expiry date of your choice. Thereafter, registration can only be renewed for 3 or 12 months.

If the vehicle comes from a licensed motor dealer:

The dealer will tell you what you need to do. Most dealers are authorised to check your identification on behalf of Roads and Maritime. Show proof of your identity to the dealer.

Vehicle Identification

You must enter the vehicle's VIN, chassis/frame or serial number in the Vehicle Identification section on page 3. If the vehicle does not have an identification number, you will need to get it identified. Call us on 13 22 13 for information.

Conditions

Certain conditions will automatically be applied to your vehicle depending on the nominated use. Other conditions may be applied if required. The Customer Service Officer will discuss this when you register the vehicle.
For a list of mandatory operating conditions see the applicable Conditional Registration Vehicle Sheet at *rms.nsw.gov.au*

Pensioner Concessions

A pensioner concession is available for a conditionally registered vehicle provided that you are not already claiming a concession on any other vehicle registered in your name. This concession entitles you to a free registration fee only. Pensioner eligibility must be verified electronically with Centrelink.

Farm vehicles

Vehicles such as agricultural motor cycles, all terrain vehicles and items of plant that are used solely for farming purposes by primary producers may receive a reduced Compulsory Third Party insurance premium. You will be asked to complete a Declaration of Eligibility for a Registration Concession.

Historic vehicles

To be eligible for conditional registration, historic motor vehicles must be 30 years of age or older as from the year of manufacture. As the registered operator of the vehicle, you must be a member of an Roads and Maritime recognised Historic Vehicle Club. You will be asked to provide proof of Club membership.

Street Rods

To be eligible for conditional registration, Street Rods must be pre 1949 model vehicles or a replica. As the registered operator of the vehicle you must be a member of a Club recognised by the NSW Street Rod Committee.

Rally Vehicles

To be eligible for conditional registration, Rally Vehicles must have a Rally Vehicle Declaration (Form 1705).

Representative's Authority

Complete this to authorise another person to register a vehicle in your name. However, if you are not already recorded on the Roads and Maritime computer system, you must attend a registry or service centre in person and provide Proof of Identity.

I declare that the person named below is my authorised representative.

Signature

Date

day / month / year

Representative's details

NSW Driver's licence/Customer number

Surname

Given names

Address

State Postcode

Date of birth

day / month / year

Sex male ☐ female ☐

Representative's signature

Date

day / month / year

Information shown is current at time of printing but may change without notice